

**DRAFT**  
**MINUTES**  
**NETC ADVISORY COMMITTEE MEETING**

**DATE:** October 28, 2014

**TIME:** 11 AM – 12 PM

**LOCATION:** Conference Call (605) 781-1000, Participant Access Code: 867375#

**ITEMS**

- 1. Call to Order:** Amanda Hanaway-Corrente, NETC Coordinator, called the meeting to order at 11:05AM. The following people were in attendance:

State Transportation Agencies:

Dale Peabody, MaineDOT

Glenn Roberts, NHDOT

Stephen Pepin, MassDOT

Bill Ahearn, VTrans

Others:

Ann Scholz, NHDOT

Brian H. Y. Lee, UVM

John Collura, UMass

Eric Jackson, UConn

NETC Coordinator:

Amanda Hanaway-Corrente, UVM

- 2. Minutes of September 23, 2014 Meeting:** A. Hanaway presented the minutes. Final meeting minutes attached to the draft 10/28/14 meeting minutes.

**Motion:** To accept the minutes of the September 23, 2014 Meeting as presented.

**By:** B. Ahearn

**Second:** D. Peabody

**Discussion:** None

**In Favor:** All

**Opposed:** None

- 3. Open Project Summary Table:** A. Hanaway presented the Open Projects Summary table, which is attached to these meeting minutes.
- a.** No Cost Extension Requests for NETC 06-4, 10-3. The Principal Investigator, Dr. Walaa Mogawer, has requested NCEs for his two projects. The No Cost Extension (NCE) will be reviewed and approved by the Technical Committee, then sent to Advisory Committee (AC) for final approval. The AC asked Amanda to ask the PI to clarify how the TC and/or AC can get involved to speed up the process.
  - b.** No Cost Extension Requests for NETC 13-1, 13-2. Both of these projects will require a NCE once we have the extension processed for the NETC Coordinator's contract, which is currently set to end on 4/1/16. The NETC 13-1 and 13-2 proposals listed project end dates beyond 4/1/16, but cannot be processed as such until the Coordinator's contract is extended. Bill reported that it had been a while since he checked in with VTrans admin on processing the NETC Coordinator's NCE. He will be checking in with them this week.

**Action Item:** For No Cost Extension Requests, the AC asked Amanda to ask the PI to clarify how the TC and/or AC can get involved to speed up the process.

4. **Peer Review of Dr. Azari's research:** Amanda reported that 10+ people joined the conference call to discuss questions for Peer Review of Dr. Azari's iRLPD procedures. The meeting notes were summarized and are attached. The notes include the list of questions and recommendations for who the reviewers should be. Amanda will forward the notes to the Advisory Committee for review and approval before reaching out to the recommended reviewers.

**Action Item:** Amanda will forward the notes summarizing the questions related do the iRLPD testing procedures to the Advisory Committee for review and approval before reaching out to the recommended reviewers.

5. **New Coordinator RFP:** Amanda presented an update from Jim that he will be scheduling a conference call soon. Bill reminded everyone that they sent out the previous RFP with some notes and asked the other AC members to review and provide additional notes.
6. **Fund Balance and Transfers:** The NETC Coordinator reminded states to make FY14 commitments and to transfer the SPR-3(089) funds. Also, the fund balance summary, included at the end of these meeting notes, was revised to reflect some transfers that were received lately.
  - a. Transfers for FY14 have been received from: CT, MA, RI, VT
  - b. Transfers from SPR-3(089) have been received from: CT, MA, VT
  - c. Transfers can now be processed: ME, NH, and RI contributions and transfers needed
  - d. Carry balance forward to 2015 or approve more projects in 2014? Amanda reviewed the three notes above, but this question was tabled until a future meeting.
7. **General Updates and Reminders:**
  - a. Update on Action Items Amanda just reminded everyone that a summary spreadsheet of archived action items is attached with every meeting agenda email.
  - b. Update on close out of TPF-5(201). Amanda updated the group that Eloise and Erik Shortell are actively working on this.
  - c. Reminder to send Amanda any implementation of NETC research. Same reminder as always...
  - d. Did everyone meet with Policy Committee members using Memo and Ballot? Amanda noted that she reviewed the NETC Policies and Procedures and we do in fact need Policy Committee approval. VT and MA are still working on this, but the group was comfortable moving forward with a quorum (RI, ME, NH, CT).
8. **Other (if time permits):**
  - a. Next NETC Retreat Amanda asked the group if they minded that she plan this in Vermont. No one had an issue with that idea, but they wondered what the format would be. Dale was hesitant to agree to any more face-to-face meetings for NETC, as he did not deem them totally necessary. Amanda said she would plan the event as one of our regular monthly meetings. Everyone will have the option to call in. We will use the morning to do a poster session and concurrent closed-door business session, with webinar or conference call availability. The afternoon could be presentations from NETC Project PIs. It was discussed that this be called the NETC Showcase, as the most important objective is raising visibility and awareness of the research program. The business meeting is a part of the event, but could essentially be held any time, any where via conference call, if not for the posters and presentations. This showcase will rotate to a new state every year to promote awareness.

- b. Evaluating PI's Performance – States need to send copies of their consultant evaluations Amanda has a few really good samples and will send out a draft for review before the next meeting. We don't have any projects closing in the near future, so Amanda has been slow to get the draft out.
- c. Using SHRP2 Safety Data for NETC RPSs Dale and Amanda are working with the New England Safety Group to generate some good ideas for Research Problem Statements.
- d. USDOT UAV Project Demo in VT This Demo won't be until late next spring anyway, so Amanda has been slow to get the information out.
- e. No Cost Extension for NETC Coordinator's contract Bill reported that it had been a while since he checked in with VTrans admin on processing the NETC Coordinator's NCE. He will be checking in with them this week.
- f. New NETC Logo (better resolution) The UVM TRC Outreach Professional asked if we could use a better resolution logo for outreach. See attached for a comparison of the old to the new. Further discussion planned for the next meeting.
- g. NETC Coordinator's Evaluation The AC filled out a survey monkey evaluation of the NETC Coordinator's performance. The results are summarized in the attached. The AC wondered who was asked to fill out the evaluation. Amanda will figure it out and inform the group.
- h. OTHER BUSINESS:
  - 2014 Research Program. J. Collura asked when the 14-3 and 14-4 RFPs would be issued. Amanda answered that the RFP would likely be solicited before the end of 2014. J. Collura also asked how many proposals were received for 14-1 and 14-2. Amanda responded that 2 proposals were submitted for each project.
  - Indirect Costs. J. Collura asked what other universities were changing for indirect costs. He noted that UMass and MassDOT have an agreement of 30% Indirect Costs for research projects. Amanda noted that the NETC does not have any Indirect Cost agreement, and that the other universities all have Indirect Cost rates in the 50% range.

**Action Item:** A. Hanaway to start planning the next NETC Showcase.

**Action Item:** A. Hanaway to send a draft PI Performance Evaluation for review.

**Action Item:** A. Hanaway to send the UAV project webinar and fact sheet to the entire Advisory Committee to start the discussion on a demo.

**Action Item:** A. Hanaway to send out the list of people who received the Coordinator's Evaluation invitation.

## 9. **Adjourn:** Next Meeting – November 18<sup>th</sup>, 2014

**Motion:** To adjourn the meeting.

**By:** B. Ahearn

**Second:** D. Peabody

**Discussion:** None

**In Favor:** All

**Opposed:** None

**Action Item:** Amanda to send out a reminder that the next two Advisory Committee meetings are 11/18 and 12/16, to avoid holiday conflicts.

**For Fund Balance and Transfer Discussion:**

	<b>Project</b>	<b>Travel</b>
a. TPF-5(222)	1,471,619.55	25,000
i. Plus ConnDOT 2014 contributions	100,000.00	5,000
ii. Plus MassDOT 2014 contributions	100,000.00	
iii. Plus RI DOT 2014 contributions	100,000.00	10,000
iv. Plus VTrans 2014 contributions	100,000.00	
v. Plus ConnDOT Transfer (from SPR-3(089))	88,771.38	
vi. Plus MassDOT Transfer (from SPR-3(089))	101,453.00	
vii. Plus VTrans Transfer (from SPR-3(089))	101,453.01	
viii. Minus some travel reimbursements		- 1,365.87
		- 1,638.70
ix. Minus 2012 NETC Coordinator Fee	- 179,344.49	
x. Minus 2013 NETC Coordinator Fee	- 179,344.49	
xi. Minus 2014 NETC Coordinator Fee	- 179,344.49	
	<b>1,625,263.47</b>	<b>36,995.43</b>
		(1,662,258.90 combined)
b. TPF-5(201)	650,000	15,000
xiii. Minus Project Expenses and Travel Expense	- 204,881.44	- 12,689.01
	<b>445,118.56</b>	<b>2,310.99</b>
		(447,429.56 combined)
c. SPR-3(089)	4,906,551.38	10,000
xiii. Minus Project Expenses and Travel Expense	- 4,286,392.27	- 11,564.37
xiv. Minus Transfers to TPF-5(222)	- 291,677.39	
	<b>328,481.72</b>	<b>- 1,564.37</b>
		(326,917.35 combined)
d. <b>BALANCE/TOTALS from all three pooled funds</b>	<b>2,398,863.75</b>	
<b>37,742.05</b>		
xv. Minus Cost for 06-4,07-1,09-2,09-3,10-3	- 836,221.00	
xvi. Minus Cost for 13-1, 13-2, 13-3	- 524,708.00	
	<b>1,037,934.75</b>	
xvii. Minus 2015 NETC Coordinator Fee	- 179,344.49	
	<b>858,590.26</b>	
e. With 2014 contributions:		
xviii. ME, NH, to be obligated	+ 200,000.00	
	<b>1,058,590.26</b>	<b>37,742.05</b>

*Note 1: The entire four-year NETC Coordinator contract fees are represented above in a-ix., a-x., a-xi., and d-xvii.*

## September 23, 2014 Meeting Minutes











**For Fund Balance and Transfer Discussion:**

	<b>Project</b>	<b>Travel</b>
a. TPF-5(222)	1,471,619.55	25,000
– Plus ConnDOT 2012 contributions	100,000.00	5,000
– Minus some travel reimbursements		- 1,365.87
		- 1,638.70
– Minus 2012 NETC Coordinator Fee	- 179,344.49	
– Minus 2013 NETC Coordinator Fee	- 179,344.49	
	<b>1,212,930.57</b>	<b>26,995.43</b>
		(1,239,926.00 combined)
b. TPF-5(201)	650,000	15,000
– Minus Project Expenses and Travel Expense	- 204,881.44	- 12,689.01
	<b>445,118.56</b>	<b>2,310.99</b>
		(447,429.56 combined)
c. SPR-3(089)	4,906,551.38	10,000
– Minus Project Expenses and Travel Expense	- 4,286,392.27	- 11,564.37
	<b>620,159.11</b>	<b>- 1,564.37</b>
		(618,594.71 combined)
d. BALANCE/TOTALS from all three pooled funds	<b>2,278,208.24</b>	<b>27,742.05</b>
– Minus Cost for 06-4,07-1,09-2,09-3,10-3	- 836,220.52	
– Minus Cost for 13-1, 13-2, 13-3	- 625,000.00	
	<b>816,987.72</b>	
– Minus 2014 NETC Coordinator Fee	-179,344.49	
– Minus 2015 NETC Coordinator Fee	-179,344.49	
	<b>458,298.74</b>	
e. With 2014 contributions:		
– CT, see “a.i.” above and Note 2 below		
– RI, obligated 4/7/14	+100,000.00	+10,000
– MA, ME, NH, VT, to be obligated	+400,000.00	
	<b>958,298.74</b>	<b>37,742.05</b>

*Note 1: The entire four-year NETC Coordinator contract fees are represented above in a-iii., a-iv., d-iii., and d-iv.*

*Note 2: 2014 Contributions: We have CT’s \$ already because we repurposed their 2012 contributions for 2014 after canceling contributions for 2012 and 2013. RI DOT recently transferred \$110,000, seen above under subsection “e”.*

## Open Projects Summary Table

Project Number	Project Name	PI	Contract Execution Date	Start Date		End Date		Most Recent Quarterly Report Date =	Spent Budget (as of most recent Quarterly Report)			Progress (as of most recent Quarterly Report)		Progress Broken Down by Task
				Anticipated	Actual	Anticipated	Actual	9/30/2014	Total Budget	Anticipated	Actual	Anticipated	Actual	
05-5	Measurement of Adhesion Properties Between Topcoat Paint and Metalized/Galvanized Steel with Surface Energy Measurement Equipment	Sze Yang, URI	9/11/2008	3/1/2008	9/11/2008	8/31/2009	TBD	1. ConnDOT transitioned contractual obligations to FHWA-CT. 2. The 400+ page appendix	\$ 125,000.00	\$ 125,000.00	\$ 124,895.54	100%	100%	Project officially closed on 9/23/14 at AC Meeting. See meeting minutes for details.
06-4	Preventative Maintenance and Timing of Applications	Walaa S. Mogawer, Umass	8/21/2013	9/16/2013	9/16/2013	9/15/2015	TBD	NOTE: No Cost Extension has been requested, and is currently being reviewed by the Technical Committee.	\$ 242,909.00	\$ 126,286.02	\$ 5,247.26	52%	15%	Task 1: Kick-Off Meeting (100%) Task 2: Literature Review (30%) Task 3: Internet Survey (10%) Task 4: Assess Current Preventive Maintenance (PM) Practices in New England States (0%) Task 5: Development of Pavement Preventive Maintenance Procedures for New England (0%) Task 6: Laboratory and Field Testing (10%) Task 7: Determination of Feedback Mechanism (0%) Task 8: Development of Pavement Preventive Maintenance (PPM) Manual (0%) Task 9: Training (0%) Task 10: Preparation of the Final Report (0%)
07-1	In-Place Response Mechanisms of Recycled Layers Due to Temperature and Moisture Variations	Jo Sias Daniel, UNH	7/23/2013	7/1/2013	7/23/2013	3/31/2016	TBD	1. The PI originally listed a Project End Date beyond 4/2/16, which is the end date of UVM's contract to Coordinate NETC. The contract and proposal had	\$ 198,154.00	\$ 87,575.19	\$ 90,489.00	44%	35%	Task 1: Conduct Survey and Identify Potential Test Sites (100%) Task 2: Select Test Sites and Develop Work Plan (100%) Task 3: Execution of Work Plan (45%) Task 4: Data Analysis (15%) Task 5: Final Report (0%)
09-2	Effective Establishment of Native Grasses on Roadsides	Julia Kuzovkina, Uconn	10/16/2013	9/1/2013	10/16/2013	2/28/2016	TBD	1. Uconn requested some revisions to the contractual language with respect to final financial reporting and insurance requirements.	\$ 80,000.00	\$ 32,277.46	\$ 17,295.14	40%	35%	Task 1: Literature Review (30%) Task 2: Interviews (30%) Task 3: Field Inspections/Testing (40%) a. Select a suite of native grasses with the most potential for roadside establishment in New England b. Develop effective establishment protocols through modification of existing approaches Refinement of previously developed protocols Establishments of the demonstration plots c. Evaluate native grass tolerances and potential for degradation of roadside contaminants Final Task: Publication of a Manual
09-3	Advanced Composite Materials: Prototype Development and Demonstration	Roberto Lopez-Anido, UMaine	10/14/2013	9/1/2013	9/25/2013	8/31/2015	TBD	1. UMaine requested some revisions to the contractual language with respect to insurance requirements (and some other minor requests)	\$ 165,000.00	\$ 86,595.74	\$ 64,569.00	52%	69%	Task 1: Conduct review of typical bridge drain details that are representative in New England. (100%) Task 2: Develop standard drain requirements for new and rehabilitation projects (100%) Task 3: Identify and contact FRP composite manufacturers (100%) Task 4: Identify two or three bridges being constructed within New England where the FRP standard drains can be used. (50%) Task 5: Coordinate with field personnel at each of the bridge sites selected and document the installation (0%) Task 6: Document the FRP drain initial condition after installation (0%) Task 7: Prepare a final project report highlighting the outcomes of the research (40%)
10-3	Low Temperature and Moisture Susceptibility of RAP Mixtures with Warm Mix Technology	Walaa S. Mogawer, UmassD	8/21/2013	9/16/2013	9/16/2013	9/15/2015	TBD	NOTE: No Cost Extension has been requested, and is currently being reviewed by the Technical Committee.	\$ 150,158.00	\$ 78,065.68	\$ 13,611.77	52%	25%	Task 1: Literature Review (50%) Task 2: Determine Critical Information (50%) Task 3: WMA Technologies Selection Process (25%) Task 4: Identify Moisture Susceptibility Test (0%) Task 5: Development of a Testing Matrix (60%) Task 6: Obtain Plant Produced Samples (15%) Task 7: Laboratory Testing of Plant Produced Samples (0%) Task 8: Prepare a Final Report (0%) Task 9: Execute Implementation Plan (0%)
13-1	Development of High-Early Strength Concrete for Accelerated Bridge Construction Closure Pour Connections	Sergio F. Breña University of Massachusetts Amherst	New Project	9/1/2014	9/1/2014	4/2/2016	8/31/2016	A no cost extension is expected to be requested to accommodate the current coordination contract that	\$ 174,923.00	\$ 8,761.26	\$ 4,276.00	5%	5%	Task 1: Literature Search – 40% complete Task 2: Develop Mixture Design Specification – Work for this task has not started (0%) Task 3: Develop Mix Design – Work for this task has not started (0%) Task 4: Test Mixture – Work for this task has not started (0%)
13-2	HMA Mixtures Containing Recycled Asphalt Shingles (RAS): Low Temperature and Fatigue Performance of Plant-Produced Mixtures	Walaa S. Mogawer, UmassD	New Project	6/1/2014	7/21/2014	4/2/2016	5/31/2016	7/21/14 was the date the research contract with the PI was signed. A no cost extension is expected to be requested to accommodate the current coordination contract that NETC has with the University of Vermont. The proposed project period was for 24 months. Waiting on the No Cost Extension to the NETC Coordinator's Contract so that we can extend the research subawards to their actual end date (24 month project)	\$ 249,785.00	\$ 28,558.35	\$ -	11%	0%	Task 1: Kick-Off Meeting (0%) Task 2: Literature Review (0%) Task 3: Determine Critical RAS Information (0%) Task 4: Determine Regional Asphalt Mixture Producers in New England with Capabilities and Willingness to Produce Mixtures Incorporating RAS for this Study (5%) Task 5: Assist Producers in Evaluating the Properties of the RAS and RAP to be used in Production (0%) Task 6: Assist Producers in Developing Laboratory Mixture Designs Utilizing RAS and Determine Actual RAS Binder Contribution to Mixtures (0%) Task 7: Produce and Obtain Plant Produced RAS Mixtures (0%) Task 8: Vary Production Parameters (Temperatures, Silo Storage, etc.) to Obtain Similar Virgin and RAS Mixtures (0%) Task 9: Construct Test Matrix and Evaluate the Performance of the Plant-Produced Mixtures (0%) Task 10: Identify Critical Material Properties and Plant Operations that Yield RAS Mixtures with Performance Properties Equivalent to Typical All-Virgin Material Mixtures (0%) Task 11: Develop a Plant Guideline for the Use of RAS in Virgin and RAP Mixes (0%) Task 12: Prepare a Final Report (0%) Task 13: Execute Implementation Plan (0%)
13-3	Improved Regionalization of Quality Assurance (QA) Functions	Eshan Dave, UNH	New Project						\$ 100,000.00	\$ -				RFP open until 7/28/14. Technical Committee evaluations due 8/26/14.
14-1	Measuring the Effectiveness of Competency Models for Job-Specific Professional Development of Engineers & Engineering Technicians	TBD	New Project											Scope of Work written. Needs Advisory Committee approval.
14-2	Investigation of Northern Long-Eared Bat Roosting Sites on Bridges	TBD	New Project											Scope of Work written. Needs Advisory Committee approval.
14-3	Bridge Expansion Joint Deterioration and Repair	TBD	New Project											TC writing Scope of Work
14-4	Optimizing future work zones in New England for safety	TBD	New Project											TC writing Scope of Work

Note: Highlighted boxes are used to demonstrate which projects are either behind schedule or over budget. Keep in mind that the "Anticipated" columns are calculated by dividing the days the project has been open by the total length of the project. Seeing as some project schedules and budgets are either front loaded or end loaded, these estimates are not always accurate. If a box is highlighted, the PI has been contacted and asked to explain the deviation in more detail to ensure we stay on track.

Questions for review of Dr. Azari's  
proposed iRLPD testing procedures

Recommended as Reviewers:

- Jim Mahoney, UConn CAP Lab
- Rajib Mallick, WPI
- Walaa Mogawer, UMassD
- Jo Sias Daniel, UNH
- Tom Bennert, Rutgers

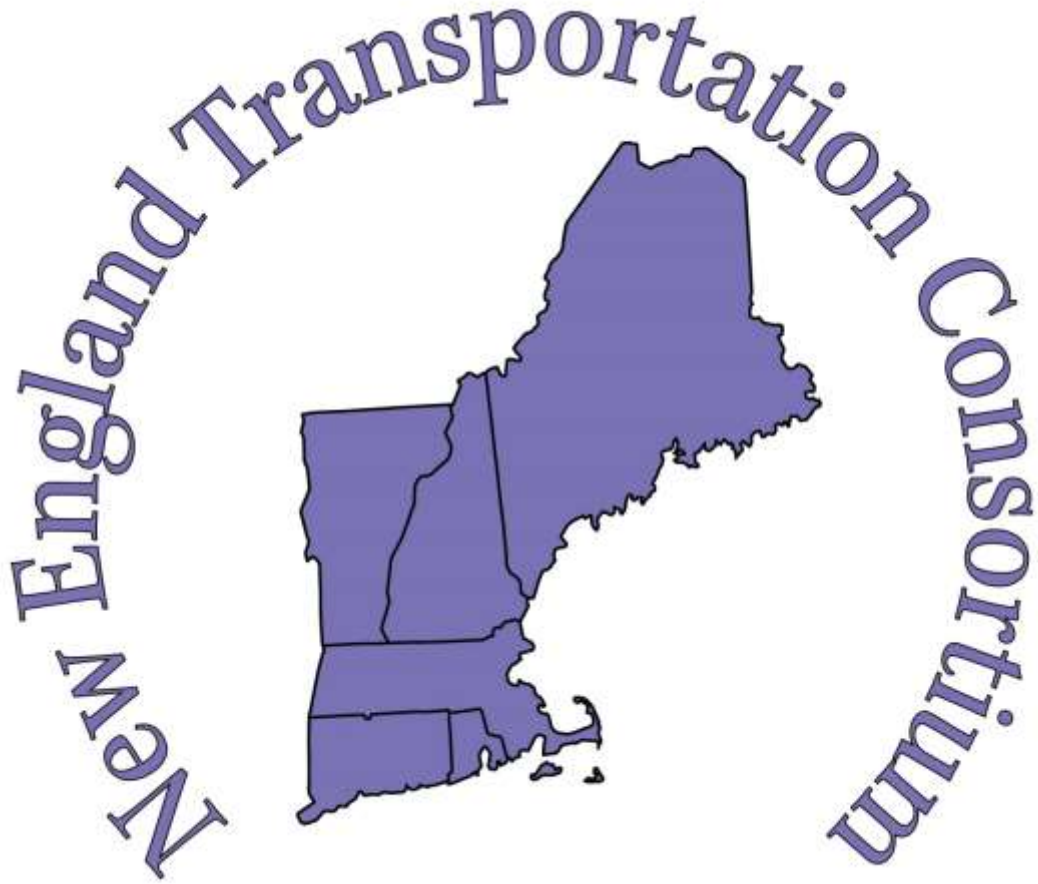
Questions that Reviewers will answer:

- How do the test results compare to the performance of those mixes in the field? To what degree have the procedures been confirmed in the field?
- Will iRLPD be able to fully replace AASHTO T283?
- The sample size proposed in these procedures is different than current practice. Do you believe this is representative of what the field conditions are? Also, it appears that two different sample geometries were used with different conditioning for the samples. How easy, accurate, and repeatable will it be to prepare samples?
- How would samples be affected by different climates, or the use of materials from different areas?
- Where did the equation to determine Allowable Traffic come from?
- How would Anti-Strip affect the results of iRLPD? Would it be meaningful to include anti-strip in the process?
- Will iRLPD provide insight into the long term effect of anti-strip? The T283 test lacks repeatability in this area. Will the iRLPD be able to achieve this?
- AASHTO T283 only works 50% of the time. How can you compare the results of iRLPD to the results of T283, given that T283 results can be inconsistent?
- How can we compare this test to other tests (T283, Hamburg)? What is the correlation between the tests?
- Why doesn't the current test procedure show problems we are having in New England? Is iRLPD capable of identifying differences in binder of the same grade?
- Is Dr. Azari's approach to determining rutting potential of the mixture valid? Does it make sense to look at secondary deformation as an accurate predictor of rutting?
- Would this process be different for mixtures that are binder or aggregate dependent? What is the effect of different types of mixes?
- Are there any known blind spots in the test procedures, such as fibers or other additives?
- Can iRLPD be used to perform low temperature testing?
- Please provide a recommendation of further research that may be needed, and why.

Some of the questions listed above would be more appropriate to ask Dr. Azari than the reviewers. I recommend that we still ask the reviewers to answer all questions as best they can. Concurrently, we ask Dr. Azari to answer the questions. The comparison between her answers and the reviewers' answers might be very valuable.

Logo Comparison: Old vs. Proposed New

New Logo, Higher Resolution:



Logo I received from previous NETC Coordinator:





## NETC Coordinator's Performance Evaluation

## NETC Program Coordinator, and the NETC Process Evaluation Survey Results

	Strongly Disagree	Disagree	Neither Disagree Nor Agree	Agree	Strongly Agree	Total	Average Rating
The Coordinator facilitates and supports program processes. <a href="#">Comments (1)</a>	0.00% 0	0.00% 0	0.00% 0	40.00% 4	60.00% 6	10	4.60
The Coordinator communicates knowledge clearly, accurately and thoroughly. <a href="#">Comments (3)</a>	0.00% 0	0.00% 0	0.00% 0	40.00% 4	60.00% 6	10	4.60
The Coordinator is responsive to the needs and requests of the Advisory and Technical Committees. <a href="#">Comments (1)</a>	0.00% 0	0.00% 0	0.00% 0	20.00% 2	80.00% 8	10	4.80
The Coordinator takes responsibility for networking on behalf of the NETC. <a href="#">Comments (2)</a>	0.00% 0	0.00% 0	20.00% 2	0.00% 0	80.00% 8	10	4.60
The Coordinator collaborates with the Advisory and Technical committees. <a href="#">Comments (1)</a>	0.00% 0	0.00% 0	0.00% 0	20.00% 2	80.00% 8	10	4.80
The Coordinator is able to execute the NETC workload in a timely manner. <a href="#">Comments (3)</a>	0.00% 0	0.00% 0	10.00% 1	20.00% 2	70.00% 7	10	4.60

### Comments:

The Coordinator facilitates and supports program processes.

1. Absolutely. She moves things along and keeps us all on track (not always an easy task)

The Coordinator communicates knowledge clearly, accurately and thoroughly.

1. She has excellent communication skills.
2. What the coordinator is unsure of, she promptly seeks and delivers answers.
3. Getting better with experience.

The Coordinator is responsive to the needs and requests of the Advisory and Technical Committees.

1. She is very proactive in addressing any issues or questions.

The Coordinator takes responsibility for networking on behalf of the NETC.

1. She regularly discusses the best options for making other organizations aware of NETC goals and needs.
2. I'm not sure at this time what has been done.

The Coordinator collaborates with the Advisory and Technical Committees.

1. She constantly provides useful input on how to move forward.

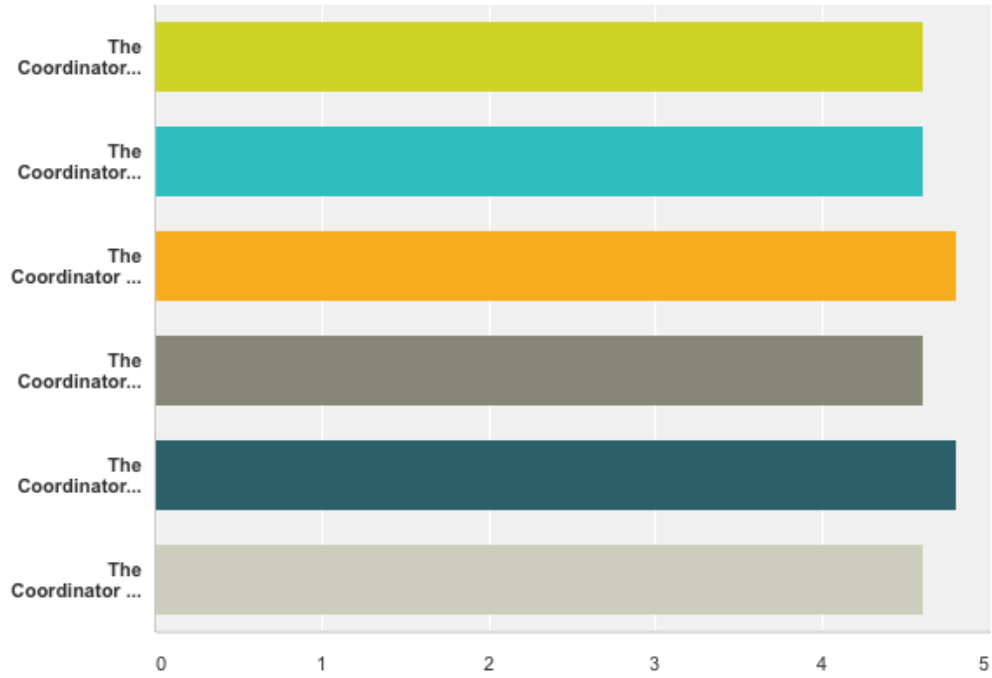
The Coordinator is able to execute the NETC workload in a timely manner.

1. She keeps well ahead of us, so I'd say the answer is clearly yes.
2. Need to see as the Coordinator goes through several cycles.
3. Amanda has been extremely helpful and has managed to be very effective in spite of the many directions she is pulled in by the DOT research Directors.

# NETC Program Coordinator, and the NETC Process Evaluation Survey Results

Please provide your assessment of the NETC Program Coordinator, and the NETC process:

Answered: 10 Skipped: 1



## NETC Program Coordinator, and the NETC Process Evaluation Survey Results

**Was there anything lost in the transition from Gerry McCarthy to Amanda Hanaway-Corrente? There wasn't much overlap, and we want to ensure no value was lost.**

Answered: 7 Skipped: 4

**Responses (7)** | Text Analysis | My Categories

Categorize as... | Filter by Category | Search responses

Showing 7 responses

While it would have eased the transition if Gerry had more time to bring Amanda up to speed, she has done a good job of keeping things in order. However, I would strongly recommend that more time be allowed to overlap between coordinators in the future. It would make things simpler for everyone.  
8/26/2014 10:11 AM [View respondent's answers](#)

To my knowledge, no.  
8/26/2014 9:58 AM [View respondent's answers](#)

Coordinator needs to engage Advisory Committee members more actively, through telephone calls to supplement email. Care should be taken to operate as an executive assistant to the Advisory Committee not as a member during meetings  
8/25/2014 12:06 PM [View respondent's answers](#)

No comment. This took place before my involvement.  
8/25/2014 11:24 AM [View respondent's answers](#)

Yes, experience and institutional knowledge. An understanding of the role of: the coordinator, university representatives; and state members. An understanding of the Guidelines and how to apply them.  
5/28/2014 4:49 PM [View respondent's answers](#)

Nothing that I'm aware of. There were a few bumps in the road but Amanda has done a nice job following up on any issues.  
5/28/2014 1:31 PM [View respondent's answers](#)

I was also transitioning "into" NETC around the same time so I'm not able to answer this question. However, I would offer that Amanda has done as much as she could to make sure things went as smoothly as possible, and researched past items and discussions for information where required.  
5/28/2014 10:14 AM [View respondent's answers](#)

## NETC Program Coordinator, and the NETC Process Evaluation Survey Results

**Is there anything else of major value to you that should be included in this review?  
Moving forward, we would like to administer this evaluation on a regular basis. Please let us know if we should include any additional questions or criteria.**

Answered: 6 Skipped: 5

**Responses (6)** | Text Analysis | My Categories

Categorize as... | Filter by Category | Search responses

Showing 6 responses

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I would only add that Amanda's work has been uniformly excellent in managing the administrative issues, leaving us free to deal with the tasks at hand.  
8/26/2014 10:11 AM [View respondent's answers](#)

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Not at this time.  
8/26/2014 9:58 AM [View respondent's answers](#)

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Worthy of a discussion when the results are released.  
8/25/2014 12:06 PM [View respondent's answers](#)

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What should be the role of the Coordinator? What is that role vis a vis the Advisory Committee Chair?  
5/28/2014 4:49 PM [View respondent's answers](#)

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Nothing comes to mind at this time. Amanda is very responsive and has facilitated rebirth of the program.  
5/28/2014 1:31 PM [View respondent's answers](#)

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Amanda has been a great representative of NETC and has always conducted herself in a professional manner  
5/28/2014 12:54 PM [View respondent's answers](#)